



Victoria Primary School & Nursery Unit

Coronation Road, Carrickfergus,
County Antrim, BT38 7EZ
Tel: 028 9335 1781
Email : victoriaprimar@hotmai.co.uk
Principal : Mr C. Fulton BA Hons (QTS)

Monday 19th February 2024

Dear Parent / Carer,

I am writing to inform you that the following parents / carers have been nominated to stand as a parent governor at Victoria Primary School and Nursery Unit:

<u>Nominated Parent</u>	<u>Proposer</u>	<u>Secunder</u>
Jenna Hughes	Andrew Hughes	Gareth Clarke
Neil Entwistle	Helen Entwistle	Sarah McCormack
Chris Lindsay	Dawn Bradshaw	Lisa Wallace
Rebecca Robinson	Catherine Penney	Laura Cullen
Seanna Orr	Paul Flavell	Sarah Vance
Nathan Ervine	Lauren Gray	Grace Ervine

For the term of office 2024 – 2028, we have 2 parent governor vacancies. As a result of more than 2 nominations for the role of parent governor a vote, in the form of a paper ballot, will now take place.

Each person who is a parent / carer of a pupil OR who holds actual custody of a pupil will be eligible to vote.

The Department of Education provides very robust rules on how the election of governors should take place. As a result, the school will be following the rules when operating a paper ballot. These are outlined below.

1. Any parent / carer of a pupil OR a person who holds actual custody of a pupil will be eligible to obtain 1 ballot paper.
2. Each ballot paper will be numbered and the ballot paper number will be recorded against the name of the eligible voter.
3. Each eligible voter will receive 1 ballot paper and a copy of the personal statements submitted by each nominated parent.
4. **Eligible voters are requested to collect a ballot paper from the school office.** The Department of Education make it very clear that ballot papers should not be sent home with children.
5. The ballot will open on Monday 26th February 2024 at 9am (Ballot papers can be collected from 9am) and will run until Friday 8th March 2024 at 12noon (Ballot papers received after 12noon will not be counted and will be destroyed).
6. Each eligible voter should vote for up to 2 candidates on the ballot paper. Ballot papers with more than 2 votes will not be counted and will be destroyed.
7. Eligible voters should return their ballot paper, in a sealed envelope, for the attention of Mr C. Fulton, either by hand to the school office or by post.



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The role of a governor is a very important one. A governor works alongside me, as Principal, to operate the strategic running of the school. A full governing body requires members with a range of different skills and abilities. Upon receipt of your ballot paper and accompanying personal statements, please take the time to read the statements in detail before deciding upon your final votes.

Once the vote closes on Friday 8th March 2024 at 12noon, I, as Secretary to the Board of Governors, will complete the count and I will write to parents / carers to inform them of the outcome.

Yours sincerely,

Mr C. Fulton

Principal & Secretary to the Board of Governors