

IMPORTANT ARRANGEMENTS FOR COMING INTO SCHOOL NEXT WEEK.

Parents / Carers,

Sorry that this information has come at such short notice, however, I only found out yesterday that the builders require additional space at the front of school by the old office in order to complete the building works. This means that we will need to alter the arrangements for children coming into and leaving school.

Coming into school from Tuesday 27th August:

- P2 and P3 children will all enter school via the P1 door on the front playground. At 8:50am, children will line up on the front playground in their class lines. Teachers will be on the playground to greet their class.
- P4, P5, P6, and P7 children will still enter school via the back playground, however, will gain access to the back playground via the **BARN ROAD entrance**. The gate to the Barn Road Entrance will open at 8:50am ready for school to start at 9am. **Please do not send P4 – P7 children to school before 8:50am as they will be unable to gain access to the playground.**
- Please be advised that, at 9:00am, the Barn Road gate will close as school will have started. All children arriving late, after 9am, will need to enter school via the P1 entrance and will be marked late on the register.

Leaving school from Tuesday 27th August:

- **All children will leave school via the P1 entrance on the Coronation Road side of school**, however, this will take place at staggered times (different to previous newsletters). Please see table below for exit times.

<u>Exit Times For All Children at Primary 1 Door</u>						
	<u>P2</u>	<u>P3</u>	<u>P4</u>	<u>P5</u>	<u>P6</u>	<u>P7</u>
<u>Tues 27th</u>	12pm	12pm	12pm	12:05pm	12:05pm	12:05pm
<u>Wed 28th</u>	12pm	12pm	12pm	12:05pm	12:05pm	12:05pm
<u>Thurs 29th</u>	12pm	12pm	12pm	12:05pm	12:05pm	12:05pm
<u>Fri 30th</u>	2pm	2pm	2pm	2:05pm	2:05pm	2:05pm

From the week beginning Monday 2nd September, all children will exit via the P1 door at their normal end of school time. The only exception to this will be

on a Friday. Normally, as per my end of term newsletter, all children will finish at 2pm on a Friday, however, until we can exit school normally, and to avoid congestion at the P1 door, P5 – P7 children will finish school at 2:05pm on a Friday.

Upon collection, parents are requested to stay behind the line of cones on the front playground to allow staff space to bring children out onto the playground and dismiss the children safely.

Breakfast Club

For the first 4 days, Breakfast club will take place in the school hall. Children will enter via the P1 door and walk up the steps immediately to their right that lead directly into the school hall. From Mon 2nd September, breakfast club will return to the canteen.

Once again, I am sorry for the inconvenience that this disruption will cause over the coming weeks, however, I hope it will only be for a short period of time. As soon as we can get back to the normal way of entering and exiting school I will let all parents know.