



## Victoria Primary School & Nursery Unit

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Coronation Road, Carrickfergus,  
County Antrim, BT38 7EZ  
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**Principal** : Mr C. Fulton BA Hons (QTS)

### Information about our afterschool programme Kids' Cave

Victoria PS provide an afterschool programme open to all P1 – P7 children, Monday to Friday from 2pm – 5pm at a cost of £5 per hour. The provision is term time only and timings will depend on school finishing times.

**Booking** - Booking envelopes are available at the school office or can be collected from Kid's Cave when picking up. One of these should be completed for each child and should be returned to your child's teacher by 12 midday each Friday for the following week's provision. If you need to book Kid's Cave after this the charge will be £6 per hour. **All bookings are non-transferable or refundable. We are unable to offer refunds/carry forward payment should a child not attend on a booked day. Please only use Kids' Cave if you are agreeable with this.**

**Collecting your child** – Children can be picked up between 2 -3pm from the P1 door, for any child staying later, the collection point is the Kids' Cave mobile in the back playground. **If you wish to contact the school with regard to collecting your child from the provision you can contact the main office up to 4pm daily, after that you can use the designated mobile number 07521085404.**

**Late pick-up information** – We all lead very busy lives, at times, you may be a little late to pick up your child from the provision – allowances for this will be provided on one occasion without the need for any additional payment. After this, payment will be required for the next full hour period and should be paid upon collecting your child. Due to the flexible nature of this provision, without the need for contracts etc, children need to be collected at their specified collections time.

**Homework** - There will be time set aside for children to complete their homework. The staff will be able to provide this support in the following capacity:

- Primary 1 – 3 Children will be provided with support when completing their homework in a small group capacity, however, some independence will be required.
- Primary 4 -7 Children will have the opportunity to complete their homework, independently, with staff providing some direction when required. It is important that teachers are aware what children can/cannot do independently.

It will still be the responsibility of the parent/carer to ensure that all homework has been completed.

If you need any further information, please do not hesitate to contact the school office.