



SCHOOL MONEY – INFORMATION FOR BOOKING

SCHOOL DINNERS

*School Money will be used for ALL CHILDREN to book school dinners – this includes those eligible for free school meals.

*School dinners must be booked by **MIDNIGHT** on a Sunday for the week ahead. For example, for next week, the week beginning Monday 28th August, all dinners must be booked and paid for by midnight on Sunday 27th August. If eligible for free school meals, you need to book your school dinners but no payment will be requested.

*I'm afraid that we will be unable to accept late bookings for school dinners and children will need to bring a packed lunch to school if not booked by midnight on a Sunday.

BREAKFAST CLUB

*School Money will be used for ALL CHILDREN to book breakfast club.

*Breakfast Club must be booked by **MIDNIGHT** on a Sunday for the week ahead. For example, for next week, the week beginning Monday 28th August, breakfast club must be booked and paid for by midnight on Sunday 27th August.

*I'm afraid that we will be unable to accept late bookings for breakfast club.

HOMEWORK CLUB / KIDS' CAVE

ON TIME BOOKINGS

*School Money will be used for ALL CHILDREN to book homework club / Kids' Cave.

*Bookings MUST be made by 12noon on a Friday (as per last year's booking rules). For example, for next week, the week beginning Monday 28th August, bookings must be made by 12noon on Friday 25th August.

*Staff will then run an attendance report on Friday afternoon to see how many children are attending to ensure that we have the correct staffing allocation.

LATE BOOKINGS

*School Money will be used for ALL CHILDREN to book homework club / Kids' Cave.

*If you require an EMERGENCY booking (this should not be a regular occurrence) after the booking window closes on a Friday at 12noon, please log on to School Money and make a late booking for Homework Club / Kids' Cave (charged at £6 per hour).

*Staff will not check the system for late bookings. After booking online, it is the parent / carers responsibility to call school and speak to a member of the office staff to make them aware that a late booking has been made. Without this phone call being made by a parent/carer, your child will not be taken to Homework Club / Kids' Cave as we will not know that a late booking has been made.